Please do not leave any lines blank. If an exact figure is unavailable, use "-1" (that is, "U/A"). If the appropriate answer is zero or none, use "0."

Reporting Institution ______ University of Florida _______________ Date Returned to ARL ______ 10/29/98 ______
Report Prepared by (name) ______ Carolyn Henderson Allen _______________
Title ______ Deputy Director of University Libraries _______________
Email address ______ Carolyn@mail.uflib.ufl.edu _______________ Phone number ______ (352) 392-0342 ______
Contact person (if different) ________________
Title ________________
Email address ________________ Phone number ________________

COLLECTIONS

Volumes in Library: (See instruction Q1-4.)

   (Exclude microforms, uncataloged govt. docs., maps, a/v material.
   Record figure reported last year or footnote adjusted figure on p. 4.)
   ____________

2. Volumes added during year -- Gross. (See instruction Q2.)
   (Exclude microforms, uncataloged govt. docs., maps, a/v material.)
   ____________

2a. Volumes withdrawn during year.
   (Exclude microforms, uncataloged govt. docs., maps, a/v material.)
   ____________

3. Volumes added during year -- Net. (Subtract line 2a from line 2.)
   ____________

1. Volumes held June 30, 1998. (Add line 1a to line 3.)
   ____________

4. Number of monographic volumes purchased. (See instruction Q4.)
   (Volumes for which expenditures are reported on line 16. Footnote if titles.)
   ____________

Serials: (See instruction Q5-7.)

5. Number of current serials, including periodicals, purchased.
   ____________

6. Number of current serials, including periodicals, received but not purchased. (Exchanges, gifts, deposits, etc.) (See instruction Q6.)
   ____________

7. Total number of current serials received. (Add line 5 to line 6.)
   ____________
COLLECTIONS (cont'd.)

Other Library Materials: Total number of pieces held June 30, 1998:

8. Microform units. *(See instruction Q8.)*
   1,530,109

9. Government documents not counted elsewhere. *(See instruction Q9.)*
   270,872

10. Computer files. *(See instruction Q10.)*
    1,682

11. Manuscripts and archives (linear ft.). *(See instruction Q11.)*
    0

Audiovisual materials:

12. Cartographic. *(See instruction Q12.)*
    0

13. Graphic. *(See instruction Q13.)*
    0

14. Audio. *(See instruction Q14.)*
    1,145

15. Film and Video. *(See instruction Q15.)*
    1,950

EXPENDITURES *(See instruction Q16-27.) Reported in Canadian dollars? ___ Yes. ___ No.

Library Materials:

16. Monographs. *(Expenditures for volumes reported on line 4.)* *(See instruction Q16.)*
    155,522

17. Current serials including periodicals. *(See instruction Q17.)*
    699,463

18. Other library materials (e.g., microforms, a/v, etc.). *(See instruction Q18.)*
    126,562

19. Miscellaneous. *(All materials fund expenditures not included above.)* *(See instruction Q19.)*
    108,683

20. Total library materials. *(Add lines 16, 17, 18, 19.)*
    1,090,230

21. Contract binding: *(See instruction Q21.)*

Salaries and Wages: *(See instruction Q22-25.)*

22. Professional staff.
    551,721

23. Support staff.
    332,952

24. Student assistants. *(See instruction Q24-25.)*
    173,572

25. Total salaries and wages. *(Add lines 22, 23, 24.)*
    1,058,245

26. Other operating expenditures: *(See instruction Q26.)*
    27,541

27. Total library expenditures: *(Add lines 20, 21, 25, 26.)*
    2,194,644
PERSONNEL (See instruction Q28-31. Round figures to nearest whole number.)

28. Professional staff, FTE. (See instruction Q28.) 11

29. Support staff, FTE. 16

30. Student assistants, FTE. (See instruction Q30.) 18

31. Total FTE staff. (Add lines 28, 29, 30.) 45

INSTRUCTION (See instruction Q32-33.)

32. Number of library presentations to groups. (See instruction Q32.) 50
   Figure based on sampling?  Yes. x No.

33. Number of total participants in group presentations reported on line 32. (See instruction Q33.) 1,000
   Figure based on sampling?  Yes. x No.

REFERENCE

34. Number of reference transactions. (See instruction Q34.) 24,972
   Figure based on sampling?  x Yes.  No.

CIRCULATION (See instruction Q35-37.)

35. Number of initial circulations (excluding reserves). 66,064

36. Total circulations (initial and renewals, excluding reserves). 70,087
   Figure for reserves no longer reported.

The following questions have been re-numbered.

INTERLIBRARY LOANS (See instruction Q37-38.)

37. Total number of filled requests for materials provided to other libraries. 1,124

38. Total number of filled requests for materials received from other libraries of providers. 69
LOCAL CHARACTERISTICS or ATTRIBUTES

46. Basis of volume count is:  
   ✔  Physical.  ☐  Bibliographic.  (See instruction Q46.)

47. Government documents are included in count of Current Serials:  
   ✔  Yes.  ☐  No.

48. Fringe benefits are included in expenditures for salaries and wages:  
   ☐  Yes.  ✔  No.

51. Other main campus law libraries included:  [list in "Footnotes" below].

52. Branch Campus Law Libraries.  (See paragraph six of the General Instructions.)

   Figures include branch CAMPUS law libraries:  
   ☐  Yes.  ✔  No.  ✔  We have only one campus.

   If branch campus law libraries are included, please specify which campuses in "Footnotes" below.

   If branch campus law libraries are not included, please specify which campuses in "Footnotes" below.

FOOTNOTES  (See instruction Q53.)


For your convenience, a copy of your library’s footnotes as they appear in the published ARL Academic Law and Medical Library Statistics 1996-97 is attached. Please indicate revisions, additions, and deletions as appropriate. If any footnotes published last year are unchanged, please mark them to indicate that they are still valid.

#19 Database searching  108,583
   Document Delivery  100

#26 Database searching  108,583
   Document Delivery  100

Please return a printed version of the completed questionnaire in addition to the Web version to the ARL Statistics and Measurement Program by October 31, 1998.

Please contact Julia Blixt at (202) 296-2296 or jblixt@arl.org for assistance.